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1 July 1960

MEMORANDUM FOR : Director of Training  
THROUGH : Chief, Plans and Policy Staff/TR  
SUBJECT : SR Division Training Requirement for Calendar  
Years 1960 and 1961

1. The SR memo presents tabular data on training requirements, with subsequent comments on curricular matters and scheduling.

2. The suggestions on redirecting the liaison course and other curricular comments are more properly for response by C/OS and others in OTR. Re paragraph 5c, however, I fully subscribe to the SR plea to schedule half-day courses if such will permit attendance of SR supervisory officers who are denied training opportunities which are offered on a full-time basis only. Many of our present part-time offerings do require about half-time away from the office now, because of transit time and other logistical factors inherent in a widely extended training campus. It is my belief that we can capitalize on the inertial status in quo by deliberately planning to have only half-time and full-time courses at least before we move into the new building. Further, we should give half-time courses in the afternoons as well as mornings and we can re-evaluate and refine our scheduling practices so that complementary half-day courses can be taken concurrently.

3. Based on SR's record of doing a reliable job in estimating external training requirements, my immediate reaction to the tabled data on internal training is to accept them as a valid estimate, with the observation that it will be a wonderful day for OTR when we can get similar information from all DD/P offices and cut our instructional cloth accordingly. The number of instructors and specific capabilities needed, the number of course offerings, etc., for all CS courses might fall into place. For this reason alone, SR should be complimented.

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4. In looking more critically at the requirements by calendar years I foresee some possible difficulty in accommodating a few of them within OTR. Because of the high numbers from SR alone, we may have trouble, for instance, in taking care of the following:

	<u>1961</u>	<u>1960</u>	<u>Remarks re 1960 1st Six Months Actual</u>
OSAT Ops	20	9	5 complete 2 to return and complete
GI Ops	20	28	10 complete 5 cancellations
CS Review	10	10	6 complete 4 cancellations
Ops Planning and Management	6	2	0 complete
Ops Familiarization	3	9	3 complete

5. In a few cases, the lesser numbers for infrequently offered courses will probably mean some tutorial requirements. I am perplexed by the numbers identified for SIC-conducted courses and wonder, "why do more people need the USSR - Basic Country Survey than ACO and CPO&O combined?"

6. It is patently apparent that SR's largest requirements are for TSD courses. Aside from other reasons, does this suggest that within OTR we have attenuated our offerings to a point that they are less attractive than if we had fewer, but more concentrated courses, given over and over again?

7. The SR memo has been discussed only with [REDACTED]

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